



It starts with a click.

From submitting your application to scheduling a visit day, this “how to” guide outlines University Liggett School’s application process. If you need help, just call the Admissions Office at 313.884.4444 or email admissions@uls.org. We look forward to receiving your application!

- 1. Apply online.** To get started, simply tap on “Apply” at uls.org and submit your application along with a \$50 application fee.
- 2. Complete a questionnaire.** Candidates applying to Grades 6–12 must complete a student questionnaire.
- 3. Provide school transcripts.** Parents of school-age applicants must sign a transcript release and present it to the applicant’s current school to release a copy of their academic records.
- 4. Collect teacher recommendations.** After applying, you’ll receive teacher recommendation forms that must be completed and returned by the applicant’s current teachers. These include early childhood observations for our youngest students, teacher recommendations for grades 1–6, and math and English teacher recommendations for grades 7–12.
- 5. Schedule a school visit.** This age appropriate visit allows prospective students to experience a typical school day and meet current students. An application must be on file to schedule a school day visit.
- 6. Complete grade-specific assessments.** On the visit day, prekindergarten and kindergarten applicants will be evaluated for school readiness, while those in grades 1–7 will be assessed on math and literacy. Ninth grade applicants that want to be considered for scholarships must participate in the entrance assessment on one of the following dates:
Saturday, December 7th
Saturday, January 11th
- 7. Attend parent conference.** An informal parent meeting is required for all candidates. While most conferences take place on visit day, they may be scheduled by appointment at any time during the application process.
- 8. Financial Assistance Application.** The University Liggett School (ULS) partners with Clarity to streamline the financial assistance process. Clarity’s secure platform allows families to easily submit their financial information, including automatic IRS tax transfer, with most completing the application in under 30 minutes. The application is mobile-friendly and can be saved and resumed at your convenience. The final day to get priority access for financial assistance is February 10th, with all other applications considered on a case by case basis.



When will I know?

Any applicant completing the application process by January 31st will receive a decision by February 28th.

If spaces remain in a grade, applications received after the deadlines will be communicated on a rolling basis.

Important Deadlines

Application Deadline: January 31st

Financial Assistance Deadline: February 10th

Rolling Admissions after February 14th.